

छत्तीसगढ़ राज्य सहकारी बैंक मर्या.

प्रधान कार्यालय : इंदिरा गांधी व्यावसायिक परिसर,
पंडरी, रायपुर -492001 (छ.ग.)
फैक्स क्रमांक : 0771-4056804, 2582643
दूरभाष : 4057292,2582746,2582748



Chhattisgarh Rajya Sahakari Bank Mydt

Head office : Indira Gandhi Commercial Campus
: Pandri, RAIPUR-492001(C.G.)
Fax No. : 0771-4056804, 2582643
Telephone : 4057292, 2582746,2582748

छ.ग. /मुख्यालय/ रायपुर क्र.....दि.....

C.G. / H.O. / Raipur, No. 1355 Date 18-06-2018

Tender Notice

Tender for Procurement of Microsoft Software License

Chhattisgarh State Cooperative Bank Ltd., Raipur intends to procure Microsoft Software License and for the purpose, invites sealed quotations for supply of said License as per the details given below. The interested Dealer / Supplier / Reseller may submit their Technical and Financial Bid documents in prescribed format in separate sealed envelope. Details of quantity of Microsoft Software License are as follows:-

SL. NO	Product	Part Number	Quantity
1	WinPro 10 SNGL OLP NL Legalization GetGenuine	FQC-09478	107
2	OfficeProPlus 2016 SNGL OLP NL	79P-05552	65

1. Terms & Conditions

Sealed quotations are invited for The Supply of Microsoft Software Licenses as per following terms and conditions:

- Interested Bidder can collect Tender Document from the office of Chhattisgarh State Cooperative Bank Ltd. (APEX BANK), Head Office, Indira Gandhi Vyavasaik Parisar, Pandri, Raipur, Chhattisgarh – 492004. Bidders shall have to deposit **Tender Document Cost** of ₹.2,000/- (Rupees Two Thousand Only) (Non-Refundable) & **Earnest Money Deposit** of ₹.1,50,000/- (Rupees One Lac Fifty Thousand Only) as Bid security in the form of Demand Draft favoring “Chhattisgarh Rajya Sahakari Bank Mydt.”, Payable at Raipur along with the **Technical bid document**.
- Sealed quotations for The Supply of Microsoft Software Licenses have to submit in the office of Chhattisgarh State Cooperative Bank Ltd. (APEX BANK), Head Office, Indira Gandhi Vyavasaik Parisar, Pandri, Raipur, Chhattisgarh – 492004.
- The bidders should quote the unit price & total cost both in figure and words and there should not be any cutting/erasing/overwriting.
- The Bidder should be Microsoft Authorized Licensing Provider and/or Reseller.



Authorization letter from Microsoft must be submitted.

- v. The Bidder should have at least 03 years of experience. Certificate of Incorporation is to be submitted as a proof.
 - vi. Chhattisgarh State Cooperative Bank Ltd. (APEX BANK) reserves the right to accept or reject any or all the quotations without arising any reasons whatsoever.
 - vii. If the Bidder submits any wrong information, then the Chhattisgarh State Cooperative Bank Ltd. (APEX BANK) reserves the right to reject their quotation partially or fully.
 - viii. Bidders must submit the following documents along with their offer and their offer would be in their own Letter Head and signed by any authorized persons.
 - Certificate of Registration.
 - Proof of 03 (Three) year's experience.
 - Income Tax certificate of Year 2016-17.
 - PAN & GST Registration.
 - Authorization letter from Microsoft.
 - Last 03 years client list for Microsoft Products & Solutions.
 - ix. Financial Proposal should be given in the following prescribed format. Products and Part number should be mentioned correctly.
 - x. The Supplier will be entirely responsible for all applicable taxes, duties, levies, charges, license fees in connection with delivery of products at site.
 - xi. Qualification Criteria
 - a) The Bidder must have local office in Raipur. Gumasta License must be attached.
 - b) The Bidder must be Microsoft Authorized License Provider and/or Reseller.
 - c) The Bidder should be in the related business for the last 03 (Three) years. Client list must be attached.
 - d) The Bidder must attach Certificate of Registration and Gumasta License.
 - e) The Bidder must attach PAN, GST and Income Tax Certificate of Year 2016-17.
 - f) The Bidder must duly seal & sign all pages of Bid document by the authorized signatory as a token of acceptance of all terms and conditions by the bidder. Any other document submitted by the bidder should also be sealed & signed by the authorized signatory.
2. The sealed cover containing Technical & Financial bid documents sealed in separate covers and marked with Technical Bid / Financial Bid may be deposited in the Office of Chhattisgarh State Cooperative Bank Ltd. (APEX BANK), Head Office, Indira Gandhi Vyavasaiik Parisar, Pandri, Raipur, Chhattisgarh – 492004 on or before 25/06/2018 upto 5:00 P.M. Any bid received by Bank after 25/06/2018 will be rejected and returned unopened to the bidder.



Price of Tender Document	₹.2,000/- (Non-Refundable)
Date of publication of tender document on Bank's website	18/06/2018
Last Date & Time to drop Tender/Bid	25/06/2018 upto 5:00 P.M.
Address of Communication	Managing Director, Chhattisgarh State Cooperative Bank Ltd. (APEX BANK) Head Office, Indira Gandhi Vyavasaik Parisar, Pandri, Raipur, Chhattisgarh 492004
Date of Opening of Technical Bid	26/06/2018 at 1:00 P.M. (Subject to change without notice)

3. Tender Fees of ₹.2,000/- (Non-Refundable) and EMD of ₹.1,50,000/- in the form of Demand Draft favoring "Chhattisgarh Rajya Sahakari Bank Mydt., Payable at Raipur and all other document except Financial Bid should be submitted along with **Technical Bid (Part – I)**.
4. The Tender / Bid submitted without documents, Demand Draft of Tender Document, Demand Draft of EMD will be rejected. During scrutiny of Tender documents received, if any non compliance of terms of Tender is found, the same will be disqualified. The earnest money of successful bidder will be kept hold for period of 6 months
5. Each bidder should submit sealed quotations (in two separate part i.e. **Technical (Part – I)** and **Financial (Part – II)** in separate sealed envelopes.
6. The **Financial Bid (Part – II)** shall consist of only Rate / Price on the company's / Firm's letter pad. All the column and requisite information must be filled in the prescribed format. Bidder must quote the item wise.
7. **Financial bid containing the Offer Price will be opened of qualifying bidder in the Technical Bid.**
8. At the time of opening of bids / proposals, an authorized representative of vendor can be present. Such representative should be of decision making level and must produce authorization letter along with identification proof.
9. Award of contract on the basis of lowest evaluated price for which the bidder must quote the rate per item. Bidder must quote the rate of all items.
10. The Licenses covered are to be delivered within 7 days from the date of award of purchase order. In case of delay EMD of Bidder can be forfeited by the Bank.
11. Any clarification to the query will be attended till 22nd June 2018 at Chhattisgarh State Cooperative Bank Ltd. (APEX BANK), Head Office, CBS Section, 3rd Floor, Indira Gandhi Vyavasaik Parisar, Pandri, Raipur, Chhattisgarh – 492004.


 18.6.18
 Managing Director

